

CBIC-10A12/1/2025-Ad-IIIB Section- CBEC

भारत सरकार
Government of India
वित्त मंत्रालय
Ministry of Finance
राजस्व विभाग
Department of Revenue
केंद्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
Central Board of Indirect Taxes and Customs

नई दिल्ली/New Delhi,
दिनांक / Dated:-As e-signed

सेवा में/To,

एसएससी द्वारा संयुक्त स्नातक स्तरीय परीक्षा (CGLE), 2025 के माध्यम से केंद्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड (CBIC) में कार्यकारी सहायक पद हेतु अनुशंसित सभी सफल अभ्यर्थियों (CBIC की वेबसाइट के माध्यम से)

All successful candidates of Combined Graduate Level Examination, 2025 recommended by SSC for the post of **Executive Assistant**, Central Board of Indirect Taxes & Customs (through CBIC's website)

विषय: एसएससी-सीजीएलई-2025 के माध्यम से एसएससी द्वारा अनुशंसित सभी सफल अभ्यर्थियों (कार्यकारी सहायक, केंद्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड – CBIC) हेतु जोन/फॉर्मेशन आवंटन के लिए विकल्प/प्राथमिकताएँ आमंत्रित करना – संबंध में।

Subject: -Declaration of final result of SSC-CGLE-2025-Calling Options/Preferences from Selected candidates for the post of **Executive Assistant** for allocation of Zones/Formations –reg

महोदया/महोदय,
Madam/Sir,

कर्मचारी चयन आयोग (SSC) द्वारा संयुक्त स्नातक स्तरीय परीक्षा (CGLE), 2025 का अंतिम परिणाम घोषित कर दिया गया है। इस परिणाम के आधार पर आपको SSC द्वारा केंद्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड (CBIC) में कार्यकारी सहायक के पद हेतु नामांकित किया गया है।

The Staff Selection Commission (SSC) has declared the final result of the Combined Graduate Level Examination, 2025. Based on the result, you have been nominated by SSC to the Central Board of

Indirect Taxes & Customs (CBIC) for appointment as **Executive Assistant**.

2. आपसे अनुरोध है कि संयुक्त स्नातक स्तरीय परीक्षा, 2025 से संबंधित SSC की दिनांक 09.06.2025 की अधिसूचना का संदर्भ लें।

Candidates are requested to refer to SSC's Notification dated 09.06.2025 relating to Combined Graduate Level Examination, 2025.

3. वर्तमान प्रणाली के अनुसार, प्रत्येक अभ्यर्थी को CBIC के अंतर्गत एक संवर्ग नियंत्रक प्राधिकारी (CCA) में आवंटित किया जाना होता है। संबंधित जोन/फॉर्मेशन की CCA, जिसमें अभ्यर्थी को आवंटित किया जाता है, उसके बाद नियुक्ति का प्रस्ताव जारी करती है। वर्तमान दिशा-निर्देशों के अनुसार, यह आवंटन योग्यता-सह-वरीयता के आधार पर, उपलब्ध रिक्तियों के अनुसार किया जाता है। CBIC के अंतर्गत CCAs की सूची परिशिष्ट-I में संलग्न है। चूंकि रिक्तियाँ 22 CCAs से संबंधित हैं, इसलिए प्राथमिकताएँ केवल इन 22 CCAs तक ही सीमित होंगी। श्रेणीवार एवं CCA-वार रिक्तियाँ परिशिष्ट-A में संलग्न हैं।

As per the prevailing system, each candidate is to be allocated to one of the Cadre Controlling Authorities (CCAs) under CBIC. The Cadre Controlling Authority (CCA) of the concerned Zone/Formation, to which a candidate is allocated, thereafter, issues the offer of appointment. As per the prevailing guidelines, such allocation is made on merit-cum-preference basis, to the extent vacancies are available. The list of CCAs under CBIC is enclosed as **Annexure- I**. As the vacancies are related to 22 CCAs, the preferences are to be restricted to these 22 CCAs only. The category-wise and CCA-wise vacancies are enclosed as **Annexure- A**.

4. आपसे अनुरोध है कि आप अपनी प्राथमिकताएँ ऑनलाइन मॉड्यूल के माध्यम से निम्न लिंक पर भरें: <https://dghrdcbic.gov.in/allocation/userlogin> इस ऑनलाइन मॉड्यूल को SSC के साथ पंजीकृत आपके रोल नंबर, ई-मेल आईडी और मोबाइल नंबर का उपयोग करके अभिगम किया जाएगा। ऑनलाइन मॉड्यूल का उपयोग करने हेतु उपयोगकर्ता पुस्तिका परिशिष्ट-B में संलग्न है। आपको सभी CCAs के लिए अपनी प्राथमिकताएँ ऑनलाइन भरनी हैं। आपको कोई भी उपलब्ध विकल्प खाली नहीं छोड़ना चाहिए। विधिवत पूर्ण किया गया ऑनलाइन फॉर्म अंतिम तिथि **29.05.2026** तक जमा करना आवश्यक है, अन्यथा यह माना जाएगा कि आपकी कोई प्राथमिकता नहीं है। सभी अभ्यर्थियों को सूचित किया जाता है कि प्राथमिकता केवल एक बार ही दी जा सकती है।

You are requested to access the on-line Module for submission of preferences through the link <https://dghrdcbic.gov.in/allocation/userlogin>. The on-line Module

is to be accessed using your Roll Number, E-mail ID and Mobile Number registered with SSC. The User Manual for the on-line Module is attached as **Annexure- B**. You are further requested to indicate your preferences on-line for all CCAs indicating Name of Zones/Formations. You are also advised not to leave any available option blank; the duly completed on-line proforma must be submitted latest by **29.05.2026** failing which it would be presumed that you have no preference. All the candidates are informed that options for preference shall be exercised only once.

5. यदि SSC में पंजीकृत ई-मेल आईडी या मोबाइल नंबर में कोई परिवर्तन हो, तो अभ्यर्थी को अंतिम तिथि से कम से कम तीन दिन पहले अपने वर्तमान ई-मेल आईडी से संबंधित अधिकारी को ई-मेल द्वारा अनुरोध भेजना होगा। इसके साथ SSC द्वारा जारी प्रवेश पत्र की स्व-प्रमाणित प्रति तथा नवीनतम पहचान पत्र (आधार कार्ड/पैन कार्ड/मतदाता पहचान पत्र) की स्व-प्रमाणित प्रति संलग्न करनी होगी। ई-मेल के माध्यम से यह अनुरोध मानक प्रोफॉर्मा (परिशिष्ट-C) के अनुसार किया जाएगा। हाथ से, डाक, स्पीड पोस्ट या कूरियर द्वारा भेजे गए अनुरोध स्वीकार नहीं किए जाएंगे।

In case there is change in email ID or mobile number registered with SSC, the candidate is required to send his request by email for update of email ID or mobile number from her/his present E-Mail ID to the undersigned at least three days before the last date for submission of preferences through the on-line Module. A self-attested copy of the Admit Card issued by SSC (at the time of examination) and a self-attested copy of latest Identity proof i.e., Aadhaar Card/ PAN Card/ Voter ID should also be scanned and attached with the email for the request for change in email ID or mobile number. Such request shall be made through self-attested standard proforma by e-mail (**Annexure-C**). Any such request by hand or by post/speed post/courier etc. will not be accepted.

6. यदि आपको ऑनलाइन मॉड्यूल तक पहुँचने के लिए ओटीपी प्राप्त नहीं होता है या ऑनलाइन वरीयताएँ प्रस्तुत करने में कोई कठिनाई आती है, तो कृपया ऑनलाइन मॉड्यूल के माध्यम से वरीयताएँ प्रस्तुत करने की अंतिम तिथि से कम से कम तीन दिन पहले mohammad.ashif@nic.in पर ईमेल करें।

In case you do not receive OTP for accessing the on-line Module or face any difficulty in submission of preferences on-line, please email to mohammad.ashif@nic.in at least three days before the last date for submission of preferences through the on-line Module.

7. यह दोहराया जाता है कि आवंटन योग्यता-सह-वरीयता के आधार पर होगा। किसी उम्मीदवार द्वारा विकल्प/वरीयताएँ प्रस्तुत करने से संकेतित वरीयताओं के भीतर ज़ोन/संरचनाओं के आवंटन का दावा करने का कोई अधिकार नहीं मिलता है। एक बार चुने गए विकल्प को अंतिम माना जाएगा और किसी भी परिस्थिति में उसे बदला नहीं जा सकता है। इसी तरह, यदि कोई उम्मीदवार कोई वरीयता नहीं दर्शाता है, तो विभाग प्रशासनिक आवश्यकताओं के अनुसार उसे किसी भी ज़ोन/संरचना में आवंटित करने के लिए स्वतंत्र होगा।

It is re-iterated that the allocation shall be on merit-cum-preference basis. The submission of options/preferences by a candidate does not confer any right to claim allocation of zones/formations within the preferences indicated. Options once exercised would be treated as final and the same cannot be changed in any circumstances. Similarly, if a candidate does not indicate any preference, the Department will be free to allocate him/her to any zone/formation as per the administrative exigencies.

8. वर्तमान में, एसएससी द्वारा साझा किए गए परिणामों के डेटा के आधार पर सीबीआईसी द्वारा विकल्प/वरीयताएँ मांगी जा रही हैं। ये एसएससी से डोजियर प्राप्त होने पर सत्यापन के अधीन हैं और इस सूचना का मतलब सीबीआईसी से नियुक्ति के प्रस्ताव के जारी होने की कोई पुष्टि नहीं है।

Currently, Options/ Preferences are being sought by CBIC based on data of results shared by SSC. These are subject to verification on receipt of dossiers from SSC and this intimation doesn't mean any confirmation about issue of Offer of Appointment from CBIC.

9. नियत तिथि के भीतर प्राप्त सभी विकल्पों/वरीयताओं के सफल संकलन के बाद, सीबीआईसी अपनी वेबसाइट पर डेटा अपलोड करेगा ताकि उम्मीदवार चुने गए विकल्पों/वरीयताओं को देख सकें। किसी भी विसंगति के मामले में, इसे सुधार के लिए सीबीआईसी के संज्ञान में लाया जा सकता है।

After successful compilation of all the options/preferences thus received within due date, CBIC would upload the data on CBIC's website so as to enable the candidates to view the exercised options/preferences. In case of any discrepancy, it may be brought to the notice of CBIC for rectification.

आपका विश्वासी/Yours faithfully,

Enclosed-As above

(मोहम्मद आशिफ)/ (Mohammad Ashif)

अवर सचिव, भारत सरकार /Under Secretary to the Govt. of India

दूरभाष/Tel.No.: 26162780

Executive Assistant 2025

		Vertical Reservation						Horizontal Reservation				
		Categories						Categories				
								Persons with Disability				Ex-Serviceman
S.No	Participating Zone/ Commissionerates/ Directorates	General	SC	ST	OBC	EWS	Total	Locomotor Disabilities	Hearing Disabilities	Vision Disabilities	Multi/Other Disabilities	Ex-Serviceman
1	Bengaluru- Executive Assistant	6	2	0	1	0	9	0	0	0	0	0
2	Bhopal- Executive Assistant	0	0	0	0	1	1	0	0	0	0	0
3	Bhubaneshwar- Executive Assistant	1	0	0	0	0	1	0	0	0	0	0
4	Chandigarh- Executive Assistant	0	0	0	0	0	0	0	0	0	0	0
5	Chennai CGST- Executive Assistant	5	1	1	2	1	10	0	0	0	0	0
6	Chennai Customs- Executive Assistant	9	5	0	0	4	18	0	0	0	0	0
7	Delhi- Executive Assistant	3	0	0	1	0	4	0	0	0	0	0
8	Goa CGST- Executive Assistant	1	0	0	0	0	1	0	0	0	0	0
9	Goa Customs- Executive Assistant	2	0	0	1	0	3	0	0	0	0	0
10	Guwahati- Executive Assistant	2	0	4	0	1	7	0	0	0	0	0
11	Hyderabad- Executive Assistant	5	2	0	4	0	11	0	1	0	0	0
12	Jaipur- Executive Assistant	1	0	0	0	0	1	0	0	0	0	0
13	Kolkata CGST- Executive Assistant	9	2	2	8	3	24	0	2	0	0	0
14	Kolkata Customs- Executive Assistant	6	0	0	2	1	9	0	0	1	0	0
15	Lucknow- Executive Assistant	1	0	1	0	0	2	0	0	0	0	0
16	Mumbai Customs- Executive Assistant	21	7	2	11	1	42	1	0	1	1	0
17	Pune- Executive Assistant	0	0	0	1	1	2	0	0	0	0	0
18	Ranchi- Executive Assistant	5	1	2	4	1	13	0	1	0	0	0
19	Thiruvananthapuram CGST- Executive Assistant	4	1	0	1	0	6	0	1	1	0	0
20	Thiruvananthapuram Customs- Executive Assistant	1	0	0	1	0	2	0	0	0	0	0
21	Vadodara- Executive Assistant	6	3	0	3	4	16	0	1	1	0	0
22	Vishakhapatnam Customs- Executive Assistant	1	0	0	0	0	1	0	0	0	0	0
	Total	89	24	12	40	18	183	1	6	4	1	0

User Manual

For

Preference

Module

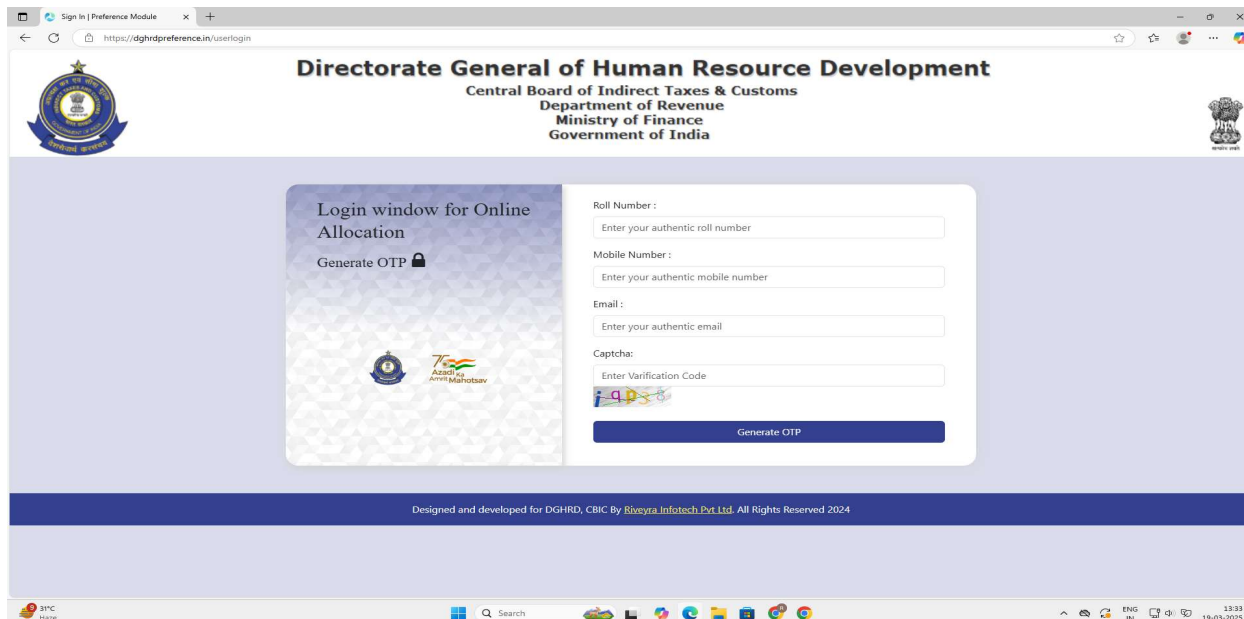


Directorate General of Human Resource Development
509/9, Deep Shikha Building, Rajendra Place,
New Delhi – 110008

(Telephone: [011-25733169](tel:011-25733169) Email I.D: policy.dghrd@nic.in)

Following are the steps to be followed by the newly recruited candidates for submitting their preferences:

Step 1: Candidates need to open <https://dghrdcbic.gov.in/allocation/userlogin> link and login into the module with the credentials of concerned candidates as given below:



Directorate General of Human Resource Development
Central Board of Indirect Taxes & Customs
Department of Revenue
Ministry of Finance
Government of India

Login window for Online Allocation
Generate OTP

Roll Number :
Enter your authentic roll number

Mobile Number :
Enter your authentic mobile number

Email :
Enter your authentic email

Captcha:
Enter Verification Code

Generate OTP

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Candidate needs to enter his/her SSC Roll Number, Mobile number shared with SSC & Email ID shared with SSC and verification code shown. After filling up these details candidate needs to click on Generate OTP button.

Step 2: Clicking on Generate OTP button will generate an OTP and send it to candidates Email-ID and will redirect from login page to confirming OTP page as shown below:



Directorate General of Human Resource Development
Central Board of Indirect Taxes & Customs
Department of Revenue
Ministry of Finance
Government of India

Reset Password

OTP:
736459

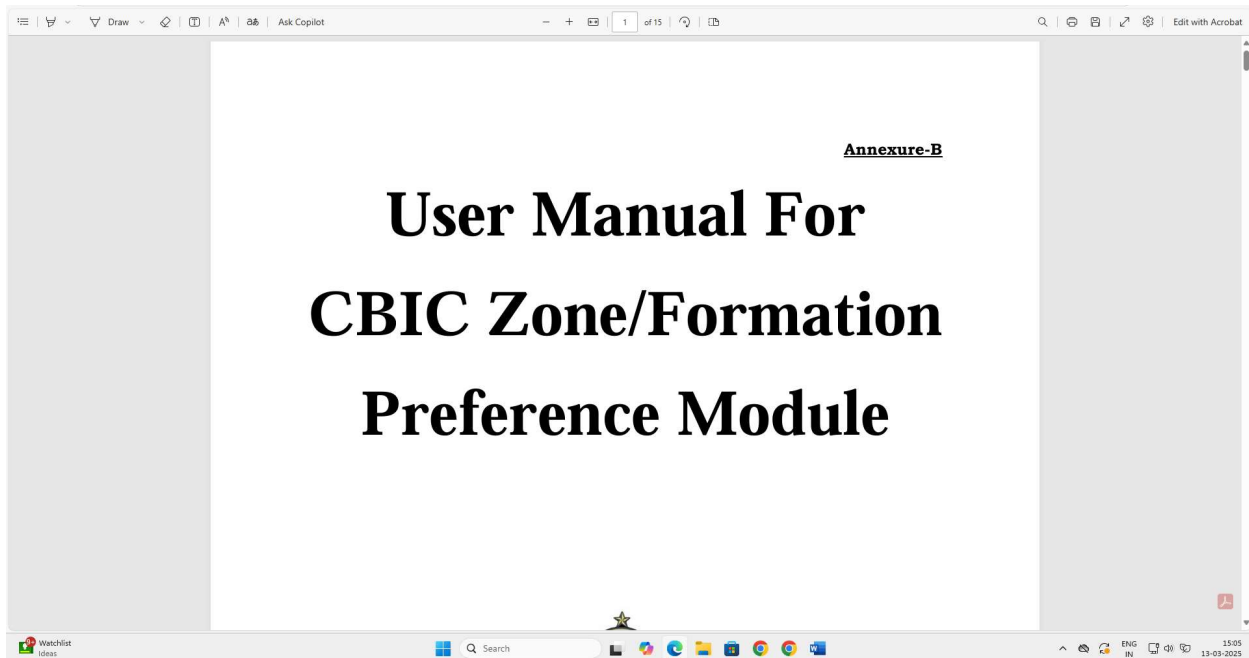
Login

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Step 3: Candidate needs to enter the OTP received and click on verify OTP button. On submission of correct OTP, candidate will be redirected to page shown below:

The screenshot shows the 'User Management Portal' interface. On the left is a dark blue sidebar menu with options: My Details, Preferences, Vacancy Position, Formation Jurisdiction, User Manual, and Logout. The main content area is titled 'Preference MODULE' and contains a 'Personal Info' form. The form has two columns. The left column, 'Brief Instructions:', contains six numbered steps: 1. Check your details under tab 'My Details'; 2. Check Vacancies under tab 'Vacancy Position'; 3. Check Territory under tab 'Formation Jurisdiction'; 4. Select preferences under tab 'Preferences'; 5. Fill in all preferences, save & submit; 6. Preferences once Submitted cannot be changed. The right column, 'Personal Details', contains input fields for: Post & Year (filled with 'Steno-II 2024'), Roll No (filled with '9999999999'), Name (filled with 'XXXXXX XXXXXX'), Mobile No (filled with '9999999999'), and Email (filled with 'policyletter509@gmail.com').

Step 4: Candidate before filling preferences shall check the Brief Instruction on the screen and shall check the User Manual by clicking on User Manual Tab (on the left side of the screen) in the menu bar which will redirect them to User Manual page as shown below:



Candidates are advised to go through the user manual to understand the process of filling up of preferences so that they understand the module properly.

Step 5: Candidate before filling preferences shall check the vacancy positions in the grade they are selected by clicking on Vacancy Position Tab (3rd from top option) in the menu bar which will redirect them to Vacancy Position page as shown below:

(For illustration purposes only)

S.No	Participating Zone/ Commissionerate/ District	Vertical Reservation Categories					Horizontal Reservation Categories					In-Service/Retirees		
		General	SC	ST	OBC	EWS	Total	Persons with Disabilities			In-Service/Retirees			
								Locomotor Disabilities	Hearing Disabilities	Visual Disabilities				
1	Bangalore Stenographer-II	8	1	2	3	23	1	0	0	0	0	0	0	0
2	Bhopal Stenographer-II	4	1	1	4	10	0	0	0	0	0	0	0	0
3	Bhubaneswar Stenographer-II	1	0	0	0	1	0	0	0	0	0	0	0	0
4	Chandigarh Stenographer-II	13	0	1	2	16	0	0	0	0	0	0	0	0
5	Chennai CGST Stenographer-II	14	0	0	0	14	0	0	0	0	0	0	0	0
6	Chennai Customs Stenographer-II	6	1	1	1	11	0	0	0	0	0	0	0	0
7	Coimbatore Stenographer-II	0	0	0	0	0	0	0	0	0	0	0	0	0
8	Coimbatore Customs Stenographer-II	11	0	0	1	12	0	0	0	0	0	0	0	0
9	Delhi CGST Stenographer-II	0	0	0	0	0	0	0	0	0	0	0	0	0
10	Goa Customs Stenographer-II	0	0	0	0	0	0	0	0	0	0	0	0	0
11	Guwahati Stenographer-II	1	0	0	0	1	0	0	0	0	0	0	0	0
12	Hyderabad Stenographer-II	5	1	0	1	13	0	0	0	0	0	0	0	0
13	Kolkata CGST Stenographer-II	21	1	1	0	23	1	0	0	0	0	0	0	0
14	Kolkata Customs Stenographer-II	0	0	0	0	0	0	0	0	0	0	0	0	0
15	Lucknow Stenographer-II	1	0	0	0	1	0	0	0	0	0	0	0	0
16	Madhya Pradesh Stenographer-II	4	0	0	0	4	0	0	0	0	0	0	0	0
17	Madhya Pradesh Customs Stenographer-II	4	0	0	0	4	0	0	0	0	0	0	0	0
18	Pune Stenographer-II	4	1	0	0	5	0	0	0	0	0	0	0	0
19	Ranchi Stenographer-II	1	0	0	0	1	0	0	0	0	0	0	0	0
20	Thiruvananthapuram CGST Stenographer-II	1	0	0	0	1	0	0	0	0	0	0	0	0
21	Thiruvananthapuram Customs Stenographer-II	1	0	0	0	1	0	0	0	0	0	0	0	0
22	Vadodra Stenographer-II	1	1	1	5	20	0	0	0	0	0	0	0	0
23	Vadodra Customs Stenographer-II	2	0	0	0	2	0	0	0	0	0	0	0	0
24	Vidhan Sabha Customs Stenographer-II	0	0	0	0	0	0	0	0	0	0	0	0	0
25	CBT Stenographer-II	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	89	3	3	4	99	1	0	0	0	0	0	0	0

On the above screen, candidate can check the vacancies available in all the zones as well as candidate can click on the Download Arrow button which will download the PDF containing vacancy positions to open the file in own system. Candidates are advised to check all the available vacancies in the CCAs and accordingly decide their preference for zones. After checking the vacancy positions, candidate is advised to check the jurisdiction of the zones as well by clicking on the Formation Jurisdiction tab (4th from the top option) in the menu bar which will redirect them on the Jurisdiction Mapping page as shown below:

(For illustration purposes only)

S.No	Name of the CCA	Jurisdiction of CCA
1	Bangalore CGST	CGST Bangalore Zone, Customs Bangalore Zone
2	Bhopal CGST	CGST Bhopal Zone, Nagpur Zone (except CGST Commissionerates Nashik, Aurangabad, Audit Nashik, Appeal Nashik)
3	Bhubaneswar CGST	CGST Bhubaneswar Zone
4	Chandigarh CGST	CGST Chandigarh Zone including Customs Commissionerate Ludhiana, Customs Preventive Commissionerate Amritsar
5	Chennai CGST	CGST Chennai Zone, Customs Preventive Trichy Zone
6	Delhi CGST	CGST Delhi Zone, Punjab Zone, Customs Delhi Zone, Customs (Preventive) Delhi Zone except Customs Commissionerates Ludhiana, Customs Preventive Commissionerates Jodhpur, Amritsar
7	Goa CGST	CGST Commissionerates Goa, Appalup Goa
8	Guwahati CGST	CGST Guwahati Zone
9	Hyderabad CGST	CGST Hyderabad Zone, Visakhapatnam Zone (except Customs Commissionerate Vizag)
10	Jaipur CGST	CGST Jaipur Zone including Customs Preventive Commissionerates Jodhpur
11	Kolkata CGST	CGST Kolkata Zone including Customs Preventive Commissionerate West Bengal
12	Lucknow CGST	CGST Lucknow Zone, Meerut Zone, Customs In-charge Commissionerate Lucknow
13	Pune CGST	CGST Mumbai Zone, Pune Zone (except CGST Commissionerates Goa, Agawale Goa, Customs Commissionerates Nashik, Aurangabad, Audit Nashik, Appeal Nashik, Customs Preventive and Customs Mumbai III Zone)
14	Ranchi CGST	CGST Ranchi Zone, Customs Preventive Patna Zone (except Customs Preventive Commissionerate Lucknow)
15	Thiruvananthapuram CGST	CGST Thiruvananthapuram Zone including Customs Preventive Wing Customs Cochin
16	Vadodra CGST	CGST Ahmedabad Zone, Vadodra Zone, Customs Ahmedabad Zone
17	Chennai Customs	Customs Chennai Zone
18	Goa Customs	Customs Commissionerate Goa
19	Kolkata Customs	Customs Kolkata Zone except Customs Preventive Commissionerate West Bengal
20	Mumbai Customs	Customs Mumbai I Zone, Mumbai II Zone, Mumbai III Zone (except Customs Preventive cadre)
21	Thiruvananthapuram Customs (Cochin)	Customs Commissionerate Cochin

After checking the Jurisdiction Mapping, candidates shall click on Preferences Tab on the menu Bar (2nd from top).

Step 6: Clicking on the Preference button will redirect to Preference page where candidate will be allowed to select preference from drop down menu as shown below:

(For illustration purposes only)

Option/Preference No.	Name of the Cadre Controlling Authority	Code of the Cadre Controlling Authority
1	--Select Preference--	
2	--Select Preference--	
3	--Select Preference--	
4	--Select Preference--	
5	--Select Preference--	
6	--Select Preference--	
7	--Select Preference--	
8	--Select Preference--	
9	--Select Preference--	

Candidate will be shown only those CCAs in the list, where vacancies are available. For instance in above case, vacancies are available in only 9 CCAs.

Step 7: After filing up the preferences candidate needs to click on save button as shown below:

(For illustration purposes only)

Option/Preference No.	Name of the Cadre Controlling Authority	Code of the Cadre Controlling Authority
1	Bengaluru CGST	A
2	Bhopal CGST	B
3	Chandigarh CGST	D
4	Chennai CGST	E
5	Goa CGST	G
6	Jaipur CGST	J
7	Kolkata CGST	K
8	Pune CGST	N
9	Vadodara CGST	Q

Step 8: After clicking on Save button, candidate will be shown the preferences entered by him/her along with the CCA codes as shown below.

(For illustration purposes only)

The screenshot shows a web application interface for adding preferences. A green notification bar at the top states "Preferences added successfully". Below this is a table titled "Add Preference" with the following data:

Option/Preference No.	Name of the Cadre Controlling Authority	Code of the Cadre Controlling Authority
1	Bengaluru CGST	A
2	Bhopal CGST	B
3	Chandigarh CGST	D
4	Chennai CGST	E
5	Goa CGST	G
6	Jalpur CGST	J
7	Kolkata CGST	K
8	Pune CGST	N
9	Vadodara CGST	Q

At the bottom of the table, there are three buttons: "Save", "Reset", and "Final Submit".

After re-checking all the preferences filled by the candidate, he/she needs to click on Final Submit button after which candidate's preferences will be shown (as shown below) to the candidate, submitted to the department and same will be sent on the candidates registered email id as well. Candidates are advised to download the preference form for future reference.

(For illustration purposes only)

The screenshot shows the same "Add Preference" form as above, but the "Final Submit" button is now greyed out, indicating that the preferences have been submitted. The table data remains the same:

Option/Preference No.	Name of the Cadre Controlling Authority	Code of the Cadre Controlling Authority
1	Bengaluru CGST	A
2	Bhopal CGST	B
3	Chandigarh CGST	D
4	Chennai CGST	E
5	Goa CGST	G
6	Jalpur CGST	J
7	Kolkata CGST	K
8	Pune CGST	N
9	Vadodara CGST	Q

Candidates will not be allowed to make any changes in the preferences, once preferences are finally submitted. Hence, candidates are requested to fill all preferences very carefully.

Annexure-C

**Request for change in E-mail Id and/or Mobile Number registered with
SSC-Combined Graduate Level Examination, 2025**

Sir,

I am a selected candidate as per the final result of CGL Examination 2025 for the post of _____ under Central Board of Indirect Taxes & Customs. I am not able to log-in to the On-line Module for submission of preferences for Zone/Formation as there is change in my e-mail id and/or mobile number registered with SSC. My present e-mail id and mobile number is as follows:

E-mail Id:

Mobile Number:

I am also attaching self-attested copies in pdf format of my Admit Card (CGLE- 2025) and Identity Proof along-with this request in .pdf format attached to this e-mail. It is requested that my above-mentioned E-mail Id and mobile number be taken on record so as to allow myself access and log-in to the On-line Module for submission of preferences for Zone/Formation.

Thanks,

(Signature of the Candidate)

Name of Candidate

Roll Number (CGLE 2025)

List of Cadre Controlling Authorities & their Codes:

S.No.	CCA	CCA Code
1	Bengaluru CGST	A
2	Bhopal CGST	B
3	Bhubaneshwar CGST	C
4	Chandigarh CGST	D
5	Chennai CGST	E
6	Delhi CGST	F
7	Goa CGST	G
8	Guwahati CGST	H
9	Hyderabad CGST	I
10	Jaipur CGST	J
11	Kolkata CGST	K
12	Lucknow CGST	L
13	Mumbai CGST	M
14	Pune CGST	N
15	Ranchi CGST	O
16	Thiruvananthapuram CGST	P
17	Vadodara CGST	Q
18	Chennai Customs	R
19	Goa Customs	S
20	Kolkata Customs	T
21	Mumbai Customs	U
22	Thiruvananthapuram (Cochin) Customs	V
23	Vishakhapatnam Customs	W
24	Directorate General of Performance Management	X
25	Central Bureau of Narcotics	Y